



## Hunter's Creek Middle School Pre-Arranged Absence Form 2017-2018

Please complete and turn in with a copy of any necessary legal documentation to the attendance office within **48 hours** of a student returning from absence(s).

### Please Print

Student Name		Student Id#
Parent Name		
Home Phone	Work Phone	
Date Of Absence(s)    /    /		

The following reasons are accepted per OCPS guidelines. Please check the applicable box and write a brief explanation or attach other documentation. Phone calls cannot be used to excuse a student's absence from school.

- |                                                            |                                                                    |
|------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Medical/Dental Appointments       | <input type="checkbox"/> Illness or injury of student              |
| <input type="checkbox"/> Courts dates                      | <input type="checkbox"/> Pre-approved absence of educational value |
| <input type="checkbox"/> Death or illness of family member | <input type="checkbox"/> Recognized religious holiday              |

Explanation

Parent Signature _____ Date    /    /

### For Official Use Only

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| <input type="checkbox"/> Approved    | Reviewed by _____ Date    /    / |
| <input type="checkbox"/> Disapproved |                                  |

Notes: Student will be responsible for making up all missed assignments and assessments.


Hunter's Creek Middle School

• 13400 Town Loop Blvd.  
Orlando, Florida 32837

• (407) 858-4620

"The Orange County School Board is an equal opportunity agency"